

## **SFQG Board Meeting Minutes – April 24, 2018**

**Location:** Jeanie Low's house - 3423 Irving Street, San Francisco, CA

**Present:** Linda Bartolotta, Alex Byrne, Anna Chan, Adrienne Hickman, Cathey Kennedy, Dani Lawler, Jeanie Low, Gloria Miller, Cathy Miranker, Claudia Shearer, Jane Strem

Meeting start time: 6:30pm

**MSP: March Minutes approved**

### **Exec Board & Committee Chair Reports**

**Treasurer:** Report on file

**VP:** All board members have submitted their edited job descriptions

**Parliamentarian:** President and Parliamentarian positions are open for next year

**Programs:** Report on file. Website under construction. Due to family issues a third (temporary) Cochair is needed for the Programs Committee.

**Quilt Show 2019:** report on file. Jane will not be able to attend the May 5<sup>th</sup> meeting, Lee Schulstaad will run the meeting in her stead. Jeanie Low has been asked to be our in-house featured artist. She has accepted.

**Community Outreach:** 57 premie kits made today. With the 15 in hand there are enough for QuiltAway.

**Historian:** still waiting for more “Quiltmaker Stories”. All but 4 years of Quilters Cables are indexed and filed.

**Library:** Book sales and fines have been brisk, money makers for the guild

**Membership:** Report on file. Issue: should Member Website/blog(s) be included in the printed directory discussed in October and tabled for a year. Dani and Anna want a decision in time for the renewal season in the fall. After discussion the issue was tabled and referred back to Membership and Data Base. No substantial changes will be made for the next cycle until we have the next Membership Chair in place. Alex will send out an E-blast requesting volunteers to greet people as they come into the meetings for the next three months.

**Opportunity Quilt:** New chair is needed. Sylvie has moved back East.

**QuiltAway:** report on file

**Sewing Circles:** Betty McNiel working on a list.

**Block of the Month:** Julia McLeod is now chair.

**Unfinished Business:**

- Executive Committee Roles/Job description were reviewed, there are issues with bylaw compliance.
- Programs Committee and Community Outreach Chair role/job description were also discussed.
- Sewcials are discontinued due to lack of interest from the membership at large.
- Volunteers – Alex plans to recruit people for open positions, especially at QuiltAway. She will design Dated Volunteer Pins as recognition swag.
- Time limits for each job.
- Dinner with the speaker before the guild meeting.

**New Business:**

- Library Data Base – new computer and new software needed. Dani and Cathy will discuss.

Location for next meeting at the Ortega Library

Meeting adjourned at 8:30 pm

Respectfully submitted by Cathey Kennedy, Secretary to the Board