

SFQG Board Meeting Minutes – June 26, 2018
Location: Ortega Branch Library, 3223 Ortega St., SF, CA

Present: Alex Byrne, Adrienne Hickman, Cathey Kennedy, Jeanie Low, Gloria Miller, Claudia Shearer, Cher de la Mer, Barbara Strick

Guests: Maren Larsen and Mary Whalen

Meeting start time: 6:30 pm

MSP: May 2018 Minutes approved

Exec Board & Committee Chair Reports

Treasurer: report attached

Parliamentarian: continuing work on search

Programs: June's speaker, Teresa Duryea Wong, was very well received.

Quilt Show 2019: report attached

Community Outreach: report attached

Friendship Blocks: report attached

Historian: report attached

Hospitality: no report, but the meat balls at the last meeting were very much appreciated.

Library: New books have arrived, reviews and cataloging under way

Membership: report attached

Newsletter: see unfinished business

Web Site: hoping for QuiltAway photos, link to Flickr page. Looking for a smooth transition to the New Web Site in September.

Opportunity Quilt: Went to Santa Rosa Guild, quilt was very popular, other venues are lined up. PIQF presence is still being considered.

QuiltAway: Jeanie Matysiak has volunteered to run the mini retreat event next year and QuiltAway 2020

Sewing Circles: all is going well, and Alex will start a Round Robing Quilt group in the fall.

Sewcials: Sign ups with a nominal sign up fee of \$10, which goes to the general fund will start in August. Non-guild members that sign up for classes with a Teacher will be charged more than members. Members will have priority to attend. (EBHQ charges \$15 more for non-members)

Tabled for next month: clarification needed as to how event sign ups will work with the new Web site.

Unfinished Business:

- Roles finalization to be tabled until July meeting
- Newsletter format/budget – (budget running over) Budget was for an 8 pages. This year the newsletters have been consistently 12 pages or more. Gloria will suggest a length of 12 pages for next year's budget.
- Membership Database – Dani wants a new laptop for the Membership Database. The board is not in favor of buying hardware for guild activities. The new Website will be able to take care of the membership Database but the Library Database is still unresolved. Library database issue tabled until the July meeting.

MSP: The Board is in agreement with Freezing Membership renewals for a month during Web site transition (date TBD)

We will non promote renewals until the new Web Site is up and running.

We will encourage on-line renewals. We will offer assistance to those who need it at meetings.

- Having a Wifi hot spot available for meetings – to be discussed in July

Location for next meeting at the Ortega Branch Library

Meeting adjourned at 8:15 pm

Respectfully submitted by Cathey Kennedy, Secretary to the Board

Attachments

Treasurer's Report:

MOFO and Application for Organizational Clearance Certificate:

June 18 request from MOFO for an additional Financial Statements for year 2015. This request came from the State of California which is GOOD NEWS because that means the State is reviewing our documents. Additional financial information sent to MOFO.

Our landlord has been kept up to date on our progress and has pressed us to have the certificate by October 2018.

Rent:

Increase from \$300 per month to \$400 per month, starting October 2018, will increase next budget by \$1,200.

Quilt Away:

Final cost to the guild \$4,691.27. Prior QuiltAway's have been allotted as much as \$8,000 for 4 teachers and 80-100 participants.

Mini Retreat 2019:

Walker Creek Ranch retreat approved at May board meeting. Chair person, Jeanne Matysiak has asked that we include a \$5,500 deposit in budget. Retreat planned as a 100% break even event. Income from participants equals payment to Walker Creek. No frills No separate bank account. Income recorded as Mini Retreat 2019 and deposits made to the general SFQG checking account and Walker Creek's deposit and final payment, paid with SFQG check.

2018-19 Budget:

Will be asking committees, via email, to submit budget requests for 2018-19 by July 17. Preliminary concerns, if any, to board in July, final budget to Board for approval in August and submitted to newsletter for September printing and September approval at general meeting.

QUILT San Francisco 2019:

Will meet with show chair and show treasurer, when needed, to compile budget and answer questions.

Quilt Show Report:

Linda B resigned as treasurer.

Molly McLaughlin stepped up to be the treasurer.

Dorte will be in charge of judged quilts and wants help to secure (hire) judges and in lifting the quilts.

Community Outreach Report:

Sewcial Saturday, June 23rd was attended by 14 people. Tops were finished, some were quilted, others taken home to finish. Kits were cut so that people can pick up a kit with the pieces already cut. A couple of preemies were finished at the sewcial. I was able to pin baste two of my own Project 500 tops.) Project 500 delivery has been moved to the first week in July as a number of people had quilts at home to finish. A lunch of lasagna, salad, bread, cookies & brownies was served at a cost of \$6/person.

Quilts received at Guild Meeting June 19, 2018

28 preemie

4 tops with backs and binding

17 pillowcases

4 Firestorm quilts returned having been bound.

1 new complete Firestorm quilt

20 Project 500 quilts (A total of 40 have been received so far with more promised.)

Friendship Blocks Report:

Friendship Blocks continue with 9 returned at the last meeting and 7 new blocks returned.

Historian Report:

Two more quiltmaker stories have been received, one from Joy-Lily and the other from Alex, our president. I'm still working on indexing our Quilters Cables.

A future project will consist of scanning the photos and quilt show programs pages of our History binders. In most cases, we have only one copy in the binders.

Membership Report:

Member renewal/new member:

2 renewals

1 via website and 1 on guild night.

1 new member

Mary Spadaro of S.F. joined on guild night.

Guests- on guild night:

Total guests 7

4 guests of 4 members

3 guests paid

A check donation of \$100 received from a member.

The volunteer team is helpful for everyone. (Thank you Alex for all your help on this.) It is helpful for volunteers to arrive on time to briefly review their tasks (either by member chair or a written copy of tasks description available at the station) before members start coming in.

The only foreseeable issues for one time volunteer faces:

they would not be able to recognize guest coming in (as a member's guest) for the first time or second time but to remember to ask them. As a member's guest, they are admitted free on first visit only. They need to pay \$5 on their second visit or join as a member.

The one time volunteer needs to depend on viewing current membership card for entry. Since members do forget their cards, I will write an article in Cables to remind members to bring membership card to help our volunteers identify paid guild member for entry. (The other way to verify paid member is to check against a master list and may slow down at the entrance door way.)